<u>Checklist for you to use or adapt to type the names of all of your students who submit entries, and to show which categories of competition they entered</u>. Photocopy as many copies of this checklist as you need for your school, class, family or church. This completed checklist will be used to ensure correct spelling of names etc when producing certificates for your students. Schools with large numbers of entrants may prefer to send copies of class lists indicating which students entered which categories. If your school is large, and you choose to decide to send only what you consider to be your best entries, please include on the checklists everyone who had a go. That way, those whose entries you do not send will still receive a participation certificate.

Name of school, college, family or church : ……

student's name	**section**	**Song writing**	**Writing**	**Poster**	**Science Project**	**Maths**	**ICT**
eg. Fred Bloggs	**Year 4**	**X**		**X**		**X**	